|  | Airport Operator<br>Pre-RSAT Meeting Checklist | |
|---|---|---|

**Airport Name:** [                    ]  Date: [        ]

1. Current or planned Airports projects that may affect runway selection or taxi routes:
   *If yes, title/description (additional comment space available on last page)*
   ○ YES  ○ No  ○ N/A

   [                                                            ]

2. Is the airport diagram accurate?
   ○ YES  ○ No  ○ N/A

**Ground Vehicle Operations:**

3. Is a formal ground vehicle training program established?
   ○ YES  ○ No  ○ N/A

4. Does the training program involve a two-tiered program? (i.e, separate movement area training and non-movement area training programs)
   ○ YES  ○ No  ○ N/A

5. Is the training curriculum adequate?
   *If No, Please Explain*
   ○ YES  ○ No  ○ N/A

   [                                                            ]

6. Is the "Driving on the AOA" video available and used?
   ○ YES  ○ No  ○ N/A

7. Is recurrent training conducted?
   *If Yes, Describe Training Schedule*
   ○ YES  ○ No  ○ N/A

   [                                                            ]

8. Do tenants conduct their own training?
   ○ YES  ○ No  ○ N/A

9. If so, does the airport review and approve the tenant training program?
   ○ YES  ○ No  ○ N/A

10. Do the local Tech Ops employees attend the Airport's driver training program?   ◯ YES   ◯ No   ◯ N/A

11. Does the Airport Certification Manual adequately address ground vehicle requirements?   ◯ YES   ◯ No   ◯ N/A
    *If No, Please Explain*

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12. Is there emphasis on limiting runway crossings by ground vehicles?   ◯ YES   ◯ No   ◯ N/A

13. Do farm tenants cross runways or runway safety areas?   ◯ YES   ◯ No   ◯ N/A
    *If Yes, Where and How Often*

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14. Are pre-construction and ongoing project meetings held inviting critical airport stakeholders such as ATCT, FAA Tech Ops, airfield tenants, and operators?   ◯ YES   ◯ No   ◯ N/A
    *If No, Please Explain*

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15. Are SMS procedures and processes followed for during planning and implementation of airfield construction projects?   ◯ YES   ◯ No   ◯ N/A

16. Are runway inspections conducted with headlights on and into landing traffic when feasible?   ◯ YES   ◯ No   ◯ N/A

17. Do vehicles have a sign placard and airport diagram for use by drivers?   ◯ YES   ◯ No   ◯ N/A

18. Are hold lines, surface painted signs, and enhanced taxiway centerline markings in accordance with Advisory Circular 150/5340.1K?   ◯ YES   ◯ No   ◯ N/A

19. Do service roads or perimeter roads exist on the airfield?   ◯ YES   ◯ No   ◯ N/A

20. Are radio communications with the ATCT acceptable?   ◯ YES   ◯ No   ◯ N/A
    *If No, Please Explain*

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21. If yes, is the road(s) maintained in a useable condition?　　　　○ YES　○ No　○ N/A
    *If No, Please Explain*

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22. Does any service or perimeter roads encroach on Runway Safety Areas (RSAs)?　○ YES　○ No　○ N/A
    *If No, Please Explain*

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23. If yes, are appropriate signs installed at all RSA boundaries?　　　○ YES　○ No　○ N/A

24. Are additional service roads needed?　　　　　　　　　　　　○ YES　○ No　○ N/A
    *If Yes, Where*

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Other notes or commentsText